



# arts and culture

---

Department:  
Arts and Culture  
**REPUBLIC OF SOUTH AFRICA**

## **INVESTING IN CULTURE PROJECT PROPOSAL**

PROJECT TITLE / NAME OF PROJECT:
PROVINCE:
CONTACT PERSON & TEL NO.:
PHYSICAL ADDRESS:
POSTAL ADDRESS:
LOCAL MUNICIPALITY:
DISTRICT MUNICIPALITY:
NAME & I.D NUMBER OF MANAGER:

**SELECT PROGRAMME WITHIN WHICH PROJECT FITS.**

1. Craft development
2. Music development
3. Books, Publishing & Libraries
4. Film & Video
5. Design
6. Performing Arts
7. Heritage development & Language
8. Archive projects & Heraldry
9. Cultural Tourism
10. Retail outlets for cultural products

**BRIEF DESCRIPTION OF PROJECT**

Describe what the project is about (what products/ service will you produce/ render)

**PROJECT IDENTIFICATION**

Give background information and situation analysis (problem situation) that has led to formulation of the present project.

**PROJECT EXISTENCE**

Is the project new or has been in operation for some time.

**JOB CREATION**

How many people will be employed in the project?

Women =

Youth =

Disabled =

Total number of people to be employed .....

**PROJECT OBJECTIVES**

(not more than 5)

- 1 .....
- 2 .....
- 3 .....
- 4 .....
- 5 .....

**EXPECTED RESULTS OF PROJECT**

(What products/ service will you produce/ render and by when?)

- 1. ....
- 2.....
- 3. ....
- 4.....
- 5.....

**OTHER PROJECT PARTNERS / PARTICIPANTS**

.....  
.....  
.....

Describe type of support if any

**DO YOU REQUIRE TRAINING TO BE PROVIDED**

(Explain the kind of training you require)

**BRIEF DESCRIPTION OF MACHINES AND TOOLS NEEDED FOR THE PROJECT**

**WHO WILL TAKE OWNERSHIP OF PROJECT ASSETS?**

<b>FUNDING APPLIED FOR</b>	
Funding requested from the Department of Arts and Culture	R.....
Other funding received:	
Name of institution.....	R.....
Name of institution .....	R.....
Name of institution .....	R.....
<b>TOTAL</b>	

<b>BUDGET BREAKDOWN</b>	
Project Manager wage	R.....
Short term professional fees (Design, liaison, architects etc)	R.....
Training and capacity building	R.....
Community facilitation (workshops etc)	R.....
Communication / Marketing	R.....
Administration (paper, telephone etc)	R.....
Community wages	R.....
Materials and equipment	R.....
Land & buildings (Rental fees)	R.....
Transport (hired vehicle only)	R.....
Other (specify) _____	
.....	R.....
.....	R.....
.....	R.....
.....	R.....
<b>TOTAL</b>	<b>R</b>

<b>ENDORSEMENT BY LOCAL MUNICIPALITY/PROVINCE</b>	
Name:	
Designation:	
Department/Municipality	

Tel:

Cell:

Email:

Fax:

Date:

Signature

---

OFFICIAL STAMP