

AGREEMENT: INTERNSHIP AT THE DEPARTMENT TRANSPORT AND PUBLIC WORKS

SECTION 1

Introduction

Approval has been granted that students may do an internship at the Department of Transport and Public Works (DTPW) as part of their studies. Such approval is on the explicit condition that the DTPW will not be held liable for any industrial action/dispute or related costs whatsoever and that the Student indemnifies the DTPW against all liabilities or such action.

The DTPW, reserves the right to withdraw the internship facilities from any student after the necessary consultation and due notice period, as prescribed by legislation and guidelines as set out in Public Service Regulations No. R679 of 1 July 1999 has been followed and served on the educational insitution and the intern/Student.

SECTION 2: NOMINATION

The Educational Institution and Student acknowledge the conditions as indicated in the introduction and accept them. The Institution nominates the Student referred to below, as an intern to participate in the training programme. The student accepts the nomination.

TITLE

MR	MRS	MISS
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SURNAME

NAME

ID NUMBER

STUDENT NUMBER

COURSE STUDY

INSTITUTION NAME:

INSTITUTION REPRESENTATIVE:

DATE INTERNSHIP TO COMMENCE

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DATE INTERNSHIP TO CEASE

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.....
SIGNED: REPRESENTATIVE FOR INSTITUTION DATE

.....
STUDENT DATE

SECTION 3: UNDERTAKING

I, the undersigned, certify that I am the student referred to in Section 2 and that I understand the arrangement between the Institution and the DTPW. Furthermore, that I accept a stipend/basic allowance of R800.00 per month for the period whilst being placed as an intern, and that no other costs can be claimed from the latter (DTPW or any of its Directorates) whilst the internship is being served. I also hereby undertake (a) to indemnify the DTPW against all loss of any form or kind (including legal costs) arising directly or indirectly from my service of internship and (b) not to institute any action against the DTPW or any of its Directorates in the event of my suffering any injury while on duty.

I acknowledge that the internship is for the period and that during that time a mentor, who is to be designated / appointed by the DTPW, will monitor and report on my progress.

I acknowledge that my hours of work are from 08:00 to 16:00 on weekdays, excluding Public Holidays.

I shall faithfully and diligently devote the whole of my allotted time to the service of the DTPW and shall undertake such duties as the mentor assigns to me and I shall comply with the rules and orders governing the DTPW.

Signed..... on the..... Day of..... 20.....

STUDENT.....

WITNESS:
OFFICIAL DESIGNATION

WITNESS:
OFFICIAL DESIGNATION

SECTION 4 (FOR OFFICIAL USE)

Approval is hereby granted that the Student be admitted as an intern of the DTPW and placed as follows:

STUDENT PLACED AT:

MENTOR:

TELEPHONE:

FAX NUMBER

SIGNATURE:
(MENTOR)

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HEAD OF DEPARTMENT

DATE:

DATE: