

# The Western Cape Local Government Information Communication & Technology Forum



# THE WESTERN CAPE LOCAL GOVERNMENT ICT FORUM

## ACRONYM

LOGICT

## NATURE

LOGICT is the principal inter-municipal forum for ICT and IM for Local Government in the Western Cape, supporting and guiding the municipalities to operationalise the Local Government ICT and IM policies and provide feedback on their implementation and updates.

## MISSION

LOGICT is the visible advocate and conduit of change to modernising administrative structures and Local Government business processes, by recognising, employing, coordinating and directing the strategic enabling role of the new information communication technologies to transform historically and politically motivated functions into sound business-like operations, while bringing Local Government closer to the citizen and providing quality services

# STRATEGIC FOCUS

LOGICT is strategically focused on:

Maximising the value of Local Government ICT and IM investment

Developing and retaining human potential for efficient application and utilisation of ICT and IM, by promoting awareness, cultural change and knowledge.

Aligning the respective ICT and IM strategies and information systems strategies with Local Government IDP priorities and business strategies.

Improving and promoting the design, modernisation and sharing of information and ICT and IM resources amongst municipalities.

Making the knowledge economy accessible to the public and bridging the digital divide.

# **POWERS**

LOGICT shall function as the recommending and advisory body to the Western Cape Municipalities in matters relating to effective and efficient ICT and IM in Local Government.

# **SCOPE OF OPERATION**

LOGICT is entitled to address all issues related to ICT and IM in Local Government in terms of the MFMA and other related Local Government legislation, as well as SITA related matters according to the SITA Act and all other relevant legislation.

# DUTIES

Make recommendations for Local Government ICT and IM resources management, policy, procedures, norms, standards, guidelines and best practices.

Share experiences, ideas, plans, resources and best practices, including work process, redesign and the development of performance measures.

Identify opportunities for co-operation within all spheres of government and between the public and private sector in providing access to and using ICT and IM resources.

Identify solutions for common transversal requirements.

Identify or recommend leading agencies, technology and methodology in promoting automation initiatives in government, including e-commerce and e-government.

Make recommendations on issues relating to the acquisition, procurement and leasing of information communication technology, projects and services.

# COMPOSITION

LOGICT comprises of Members, Associate Members and Invitees.

## **Members**

All Municipalities in the Western Cape.

The Provincial Government of the Western Cape.

SALGA Western Cape.

## **Associate Members**

SITA

Public or private institutions, as approved by LOGICT.

Associate Members may include:

Government agencies

Any relevant party.

## **Invitees**

LOGICT, through the Chairperson, may request advisors, specialists or any other person as deemed necessary, to attend a meeting / meetings.

# LOGICT.

LOGICT shall meet annually and additional meetings shall be scheduled as required.

Ad-hoc meetings may be scheduled on request of more than one-third of the members of LOGICT.

Ad-hoc meetings may include the Associate Members and Invitees.

A quorum shall be fifty-one percent (51%) or more of the Members of LOGICT

LOGICT must institute an EXCOM (Executive Management Committee)

# EXCOM (LOGICT Executive Management Committee)

EXCOM shall consist of:

The Chairperson

The Vice-chairperson

Members of LOGICT

The Conveners of any Work Groups.

The Provincial Government Western Cape

SALGA

EXCOM should represent Finance, Technical, Legal and Management disciplines.

The Agenda, frequency and venue must contribute to effective decision making, achieving sustainable results and reducing tedious bureaucracy.

LOGICT



# WORK GROUPS

Work Groups are specially assigned task teams that shall investigate specific areas of concern (within a given period) and report back on the findings to EXCOM with accompanied recommendations.

Work Groups shall be tasked by means of terms of reference.

# COMPENSATION

No member of LOGICT, EXCOM or any Work Group will receive compensation for services rendered to LOGICT.