

NEW VENTURE CREATION LEARNERSHIP (BUSINESS OPPORTUNITIES FOR LEARNERS)

The Provincial Government of the Western Cape is embarking on an Emerging Learner Enterprise Programme known as EPWP Economic Sector Venture Learnership programme. This venture learnership programme is part of the Learnership 1000 initiative.

This is structured as a learnership programme and is a joint initiative of the Western Cape Provincial Government spearheaded by the Department of Transport and Public Works, Western Cape; National Department of Public Works and Sector Education and Training Authorities (SETAs).

The programme intends to develop emerging entrepreneurs into fully-fledged entrepreneurs that are able to execute contracts efficiently and effectively. The emphasis of the programme is to develop entrepreneurial and business skills.



In total, 200 venture learnership opportunities are available in the Western Cape, in the following categories:

Category	No. of learnerships available	Ref no.
Supply Chain Ventures in the Oil sector	Between 12-30 learnerships per category	L33
Supply Chain Ventures in General Government Purchases		L34
Electrical Ventures		L35
Information Technology Ventures		L36
Project Management Ventures		L37
Security Companies		L38
Waste Management Ventures		L39
Pest Control Ventures		L40
Cleaning Service Companies		L41
Events Management Ventures		L42

SELECTION CRITERIA

A. Requirements for Applicants

- The applying individual must be willing to form a new closed corporation for the purposes of the Learnership and will have 100% shareholding of the closed corporation formed. The applying individual should indicate the preferred name of the closed corporation to be formed.
- The applying individual will enter into the National Certificate: New Venture Creation Learnership NQF Level 2 or 4. The applying individual will enter into the National Certificate: New Venture Creation Learnership NQF 2 or NQF, depending on the sector/category.
- Persons applying for the New Venture Creation Learnerships should at minimum meet the following requirements:
 - Be literate and numerate.
 - Have academic qualifications of Grade 10 (Standard 8) or higher. (Applicants with qualifications below Grade 10 should obtain Recognition of Prior Learning and submit before the closing dates).
 - Be willing to enter a full-time learnership for the National Certificate: New Venture Creation (SMME) Learnership NQF Level 2 or 4.
- This learnership programme targets those people, within the framework, as described below, that will have the best chances of succeeding as emerging enterprises. The following characteristics of applicants will therefore count in their favour in the selection process:
 - Experience in the relevant sector
 - Experience in owning/running or managing a business or being able to display business acumen
 - Higher qualifications than the minimum specified
 - Access or ownership of capital or assets that would be useful for the company. (note: that this is not a requirement but is favourable)

Besides meeting the above specified criteria (see point 4), the following criteria per

Category	Requirements
Supply Chain Ventures in the Oil sector	As per point 3 above
Supply Chain Management in General Government Purchases	Existing suppliers are encouraged to apply. Having completed the W&R Project Rave would be a recommendation.
Electrical Ventures	All persons applying should be in possession of a Wiremans Licence Existing electrician businesses or persons employed in the electrical field are also encouraged to apply.
Information Technology Ventures	A minimum of 3-5 years working experience in the IT industry. A qualification in the following: A+, MCSE, Networking will be an advantage.
Project Management Ventures in the Built Environment	Technical graduates in the built environment. Two years work or business experience in the field will be of benefit.
Security Ventures	Persons registered with the Security Officers Board, with a minimum qualification of Grade C or any other relevant qualifications.
Waste Management Ventures	Only the criteria as stated in point 3 above will apply
Pest Control Ventures	The applicant should have a Grade 12 qualification or RPL. Two years work experience in the pest control sector and the applicant should be registered in terms of Act 36 of 1947 as a pest control operator or should be in the process of registering.
Cleaning Services	Existing suppliers and persons employed in the sector are encouraged to apply. Individuals that have completed a learnership or any relevant qualification will be encouraged to apply.
Events Management Ventures	Any relevant qualification in events management or project management. Persons that have undergone a learnership in event support at NQF Level 4 are encouraged to apply. Persons with existing businesses are also encouraged to apply.

- In the event that the total number of applicants who meet the above bulleted requirements are less than the total number of available learnership programme positions, the Department of Transport and Public Works, Western Cape; National Department of Public Works; and the relevant Sector Education and Training Authority may agree to short-list applicants, who do not meet the above criteria, to the learnership programme, on the basis of reasons that are open, transparent, and objectively reasonable.

B. B- HDI Criteria

1. Applications will be evaluated according to the following criteria:

- At least 85% of the selected learners should be historically disadvantaged individuals
- At least 50% of the selected learners should be women and/or disabled.
- At least 50% of the learners should be youth (younger than 35 years).

C. Completion of Forms

All the forms listed on the application form must be completed. Non-completion or non-submission of these forms may result in disqualification.

Please ensure that the learnership REF. No. and your Identity Number is quoted on every page of the application form.

D. Written Assessments

Short-listed applicants will be required to sit for a written assessment.

E. Evaluation

Final selection will be done based on (i) desk top evaluation, (ii) written assessments and (iii) interviews.

The following weightings will apply:

Phase 1: Desk top evaluation

- HDI: 10%
- Experience: 10%
- Qualifications: 5%
- Location: 5% (discretion of the Department of Transport and Public Works, Western Cape)

Phase 2: Written Assessments

- Written Assessments Results: 20%

Phase 3: Interview

- Interview: 50% (Qualification 1/3; Experience 1/3; Learnership Interest 1/3; Communicating in English 1/3; Entrepreneurial Ability 1/3; Leadership skills and Business Management Skills, and Technical Skills (as per the categories listed above 1/3)

F. Available Learnership Programme Positions

Learners will be called upon only when the Department of Transport and Public Works, Western Cape requires candidates.

Applicants, who have not been contacted by 30 March 2006, should accept that they have been unsuccessful.

G. Compulsory briefing sessions will be held as follows: (13-17 February 2006)

Region	Venue	Date	Time
West Coast	Vredendal	21 Feb 06	09h00
	Saldanha	21 Feb 06	15h00
Cape Town	Khayelitsha	22 Feb 06	09h00
Cape Winelands	Worcester	22 Feb 06	15h00
Overberg	Caledon	21 Feb 06	09h00
	Bredasdorp	21 Feb 06	15h00
Eden	George	22 Feb 06	13h00
Central Karoo	Beaufort West	23 Feb 06	10h00

NB: Briefing sessions are compulsory.

H. APPLICATION PROCEDURE

- Collect an application form from your nearest municipal office or CDW co-coordinator in your area.
- Identify which learnership category as stated above, you wish to apply for. Because of the enormity of the recruitment process, applicants will be limited to applying for a maximum of two (2) Venture Learnership categories. **In instances where two categories are applied for, complete separate forms.**
- Complete the application form in full. Be meticulous and state all the work experience and/or qualifications which may be relevant to the learnership for which you are applying.
- Please submit certified copies and not original documents.
- As indicated, all applicants are expected to attend one of the compulsory briefing sessions, as stated above.
- Completed application forms must be returned to your local municipal office.
- Correspondence will only be limited to short-listed candidates.
- As indicated, all short-listed candidates will be required to undergo a written assessment and if successful, will be invited for an interview.
- Applicants who have not been contacted by 30 March 2006 should accept that they have been unsuccessful.
- The learnership REF. No. and your Identity Number must be quoted on every page of application form.
- PLEASE NOTE: Only 400 potential candidates will be short-listed for interviews

CLOSING DATE FOR APPLICATIONS: 2 MARCH 2006

Direct any enquiries to the Department of Transport and Public Works